



PURCHASE ORDER

Vendor Address

Jeff J. Ritchie

4779 Highland View Drive
Sacramento,
CA 95815

Purchase Order# **PO-17**

Date	Delivery Date	Ref#	Shipment preference
17 Oct 2016	17 Oct 2016	321014	UPS

#	Item & Description	Qty	Rate	Amount
1	Brochure Design Brochure Design Single Sided Color	1.00	300.00	300.00
2	Web Design Packages(Template) - Basic Custom Themes for your business. Inclusive of 10 hours of marketing and annual training	1.00	250.00	250.00
3	Print Ad - Basic - Color Print Ad 1/8 size Color	1.00	80.00	80.00

Thank you for reviewing this purchase order.

Sub Total	\$ 630.00
Total	\$ 662.75

Terms & Conditions

This is a confidential document. Upon accepting this purchase order, you hereby agree to the terms laid out by this organization.